

Constitution and By Laws of the Upper Midwest Trials Association, Inc.

Constitution

Article 1, Name: This club shall be known as the Upper Midwest Trials Association, Inc. (UMTA)

Article 2, Purpose: To promote motorcycle safety/training, land development and restoration through the sport of observed trials.

Article 3, Meetings:

- 1) An annual meeting will occur after the end of the competition season and before the AMA sanctioning deadline. The purpose of the meeting shall be the introduction of any newly elected officers and all other club business. The time and place of the meeting shall be publicized at least 20 days in advance.
- 2) The regular meetings of the club shall be held immediately prior to or following each scheduled event, but the President or Board of Directors may call a special meeting at any time with advanced notice.

Article 4, Membership: Membership in the Upper Midwest Trials Association shall be open to all persons upon application to the UMTA on the authorized form and payment of annual dues. Membership shall be for one season and shall expire on January 1st each year.

Article 5, Affiliations:

- 1) UMTA is a duly chartered organization of the American Motorcyclist Association. Charter holders are eligible to promote road and /or off road motorcycle meets upon obtaining an AMA sanction therefore. All such meets shall be conducted in accordance with AMA rules and regulations. AMA provides insurance for all UMTA / AMA sanctioned events.

Article 6, Officers: The officers of the club in accordance with the AMA charter shall be President, Secretary, Chief Legislative Officer, Referee, Insurance Communications Officer and six Members-at-Large. Additional club officers not required by the AMA are Vice President, Treasurer and Web Master. These Officers shall constitute the Board of Directors and shall be elected at the annual meeting and shall take office January 1st following the election.

Article 7, Board of Directors: The duties of the board of directors shall be to act for the club in all matters ordered by the club; to make final decisions upon member exclusions; to properly investigate and present to the club all business or important activity situations; to have general control over all club affairs.

Article 8, Duties of the officers:

President:

The duties of the President shall be to preside at all meetings of the club; to have general supervision of the affairs of the club; to appoint any person or committee not otherwise ordered by the club; to personally represent the club on proper occasions and business contacts; to assist all other officers of the club in their records, correspondence and other duties; to promote interest on the part of each member in club life and activities. File the following annual reporting:

- MN State Non-profit renewal on an annual basis.
- IRS & MN tax returns.
- Upon change in officers – File the appropriate “in care of address” change to incoming officers.

Vice President:

The duties of the Vice President shall be to perform all the duties of the President in his absence.

Treasurer:

Duties of the Treasurer shall be to collect dues from all members; to collect all other money due the club; to maintain club financial records and deliver reports on timely basis.

Secretary:

The duties of the Secretary shall be to keep a record of the club meetings; to handle all club correspondence; to perform such other duties as generally fall to that office.

Insurance Communications Officer:

The Duties of the Insurance Communications Officer (ICO) shall be to make sure the event is properly sanctioned with liability insurance coverage intact; to review the registration procedures and see that an adequate supply of all sign-up materials and release forms are available; to research and consolidate information on all participant or spectator mishaps or occurrences; to complete

and mail the ICO injury report form within 24 hours after the event; to call the AMA immediately following the meet to report any serious accident.

Referee:

The duties of the Referee shall be to have general supervision over all sanctioned competition events promoted by the club. The responsibilities of the Referee are completely outlined in the AMA rule books.

Chief Legislative Officer:

The duties of the Chief Legislative Officer shall be to monitor local and state activities affecting motorcycling; to communicate to the District Legislative Officer or AMA Congress Delegate any of the activities identified; to work with the district AMA Congress Delegates and AMA Government Relations Department to promote programs and legislation that will benefit motorcyclists.

Web Master:

The duties of the web master shall be to create & maintain the club web site and e-mail capabilities including decisions regarding software and vendors for hosting of the site.

Member-at-Large:

Six members-at-large are required by the AMA charter. Their duties shall be to add depth to knowledge and influence of the board. To voice the issues of the membership to the board and to aid in enacting the initiatives of the board.

Article 9, Term: All elective offices shall be filled at an annual election to be held during the annual meeting and all officers shall hold office for one year or until their successors are elected and qualified.

Article 10: Five active board members in good standing must be present to establish a quorum.

Article 11: Upon the Board vote to disband the UMTA, all Assets and Cash will be donated to the American Motorcyclist Association (AMA) 13515 Yarmouth Dr Pickerington, OH 43147.

Article 12: Club elections shall be held on an annual basis. In the event all board members wish to continue in their duties and no challengers wish contest a seat on the board, the election may be canceled by majority vote of the board of directors. Elections shall be conducted by secret ballot prior to December 1st of that year. The ballots will be returned to a designated board member for collection. When the balloting period is complete, the ballots will be opened by no less than two boards members, and the ballots retained for inspection by all board members and challengers until after the new board is seated. In the event of a tie, the tie will be settled a by run off election or, at the discretion the

candidates, the tie may be settled by a mutually agreed upon game of chance or ride off. Any ballots not filled out correctly or altered ballots shall be removed from the balloting totals.

Bylaws for the Upper Midwest Trials Association Inc.

1: Roberts Rules of Order shall govern the proceedings of this club. The order of business shall be: roll call, reading of minutes of the previous meeting, report of officers, unfinished business, and new business.

2: Each club member shall pay annual dues as listed in the current handbook.

3: All financial records of the UMTA may be reviewed at any time by a member of the board. All checks need to be signed by at least one of the designated signers, with recorded approval of a minimum of two board members, or if electronic banking is used, notification (at least two additional officers) and access to view account transaction will be required (at least two additional officers).

4: Only active members shall be eligible to hold office in the club.

5: A member may be expelled for conduct unbecoming a member of the club, but charges must first be made in writing and the accused member given a hearing before the Board of Directors. The board shall take evidence and report its findings to the club with the recommendation that the charges be considered proven and the member expelled, or the charges be considered not proven and the accused member remain a member of the club. The club shall thereupon

take a vote of the active members present and entitled to vote to veto the recommendation of the Executive Board.

6: All club members (individual and family) in good standing are allowed to participate in all club activities including but not limited to meetings, setup days, work days, & elections with the exception of competition in events. A club member must be a member in good standing with the AMA to compete in sanctioned events.

7: Rules governing the UMTA including scoring & dues are published in an annually updated UMTA handbook.